

LogitEasy (SIA "ICD Logs") Privacy Policy Effective: May 24, 2018

On May 25, 2018, the European Union will begin to enforce more strict privacy rules under the General Data Protection Regulation (GDPR). This regulation applies to companies globally that offer goods and services to European Union residents. This Privacy Policy documents how we collect, use, share and secure information about persons expressing an interest in, or using, our services.

## How do we collect information?

We collect information two ways: Information we get from your use of our services, and information you provide to us directly.

*Information we get from your use of our services* is primarily non-personally-identifying information typically made available by web browsers, servers, and search engine provider analytical tools. This includes browser type, language preference, referring site, and the time of each visit. Other non-identifying information may include search queries, approximate location, hardware used, etc. We collect this non-personally-identifying information in order to better understand how visitors use our services and, where possible, to improve their experience.

When you use the Services within our secure site, we may collect personally identifying information in the form of hardware and operating system used to access the site, entry into and exit from the site, and services and features engaged while in the site, to improve overall user experience and service. We don't use this information to identify you, with one exception: when you contact us with a request for support, or we discover, that a particular service does not appear to be performing as intended. If this is discovered, we may look up personally identifiable information associated with your account in order to contact you. This information is handled in the same way we handle other potentially personally identifying information described below.

*Information you provide to us directly* is obtained when you interact with our services in a way that may require you to provide personally identifying information. When you register on, or contact us via, our website, or subscribe to our newsletter, you may be asked to enter your:

- Name
- E-mail
- Phone
- Company
- Office Location

You may, however, visit our site and interact with our some of our services anonymously.

#### What do we use your information for?

Any of the information we collect from you may be used in one of the following ways:

- To personalize your experience your information helps us to better respond to your individual needs;
- To improve our website we continually strive to improve our website offerings based on the information and feedback we receive from you;
- To improve customer service your information helps us to more effectively respond to your customer service requests and support needs;
- To process transactions; and
- To send emails.

The email address you provide may be used to send you:

- Login instructions to our site;
- Transactional emails resulting from the use of our site or services;
- Responses to inquiries, and/or other requests or questions; and
- Periodic newsletters.

Your information, whether public or private, will not be sold, exchanged, transferred, or given to any other company for any reason whatsoever, without your consent, other than for the express purpose of delivering the purchased service or product requested.

#### How do we protect your information?

We implement a variety of security measures to maintain the safety of your personal information when you place an order, use our services, or enter, submit, or access your personal information.

We offer the use of a secure server. All supplied information is transmitted via Secure Socket Layer (SSL) technology and accessible by those authorized with special access rights to our system.

#### Do we use cookies?

Yes. Cookies are small files that a site or its service provider transfers to your computer's hard drive through your Web browser that enable the site's or service provider's systems to recognize your browser and capture and remember certain information. We use cookies to understand and save your preferences for future visits. If you do not wish to have cookies placed on your computer, you should set your browser to refuse cookies, but should be aware that certain features of our services may not function properly without them.

## Do we disclose any information to outside parties?

We do not sell, trade, or otherwise transfer to outside parties your personally identifiable information. This does not include trusted third parties who assist us in operating our website, conducting our business, or servicing you, so long as those parties agree to keep this information confidential. These may include providers of services for sending transactional emails or for designing and sending newsletter emails. We may also release your information when we believe release is appropriate to comply with the law, enforce our site policies, or protect our or others rights, property, or safety.

## **California Online Privacy Protection Act Compliance**

We value your privacy and have taken steps to be in compliance with the California Online Privacy Protection Act. As part of the California Online Privacy Protection Act, all users of our secure site may make any changes to their personal information at any time by logging into our site and going to the 'Edit Profile' page. We will not distribute your personal information to outside parties without your consent.

# **Children's Online Privacy Protection Act Compliance**

Our services and products are not designed for children under 13. If we discover, or are informed, that a child under 13 has provided us with personal information, we will delete such information from our systems.

## **Online Privacy Policy Only**

This online privacy policy applies to information collected through our website.

# **Your Consent**

By using our site, you consent to our online privacy policy.

## **Changes to our Privacy Policy**

If we decide to change our privacy policy, we will post those changes on this page.

# **Contacting Us**

If you have any questions regarding this privacy policy, you may contact us via <u>https://logiteasy.com/contact.php</u>.